

CONTACT CLASSROOM TEACHER FOR LOCATION OF ITEMS IF NEEDED

Updated 01/07/09		
Grade	Task	Notes
General School	library, gym, playground, music,	
1	Safety issue: Fill in sink hole near drain-culvert by old oak tree. Sink hole has formed under asphalt and there is currently a hole big enough to injure a leg if a child were to step in accidentally. Approximately two 5 gal buckets full of gravel/clay mixture.	Complete 10/17/08
2	Spray round-up a few times per year around the base of the school building, playground, and chain link fence along cemetery.	applied 10/17/08
3	Grass trimming around the school building/playground as needed.	trimmed 10/17/08
Grade K	Mrs. Bailey and Mrs. Rock	
Grade 1	Mrs. Skane	
1	Install wood shelf for statue of Mary (will require drywall screws or heavy duty fasteners the corner wall has a steel beam next to drywall)	Complete 12/08
2	Paint back side of closet white (I have white cabinet grade paint already)	Complete 12/08
3	Adjust several classroom desks to same height (some desks have legs shorter than others so the desks tip and rock)	Complete 12/08
4	Hang plastic ceiling hooks from drop ceiling outside of my classroom between my wall and art room area (I have these special hangars).	Complete 12/08
Grade 2	Mrs. Thompson	
Grade 3	Mrs. Armsworthy	
1	I have a very simple need....could someone please cover up existing holes in the classroom floor to keep the critter's out? Steel wool may do the trick.	
Grade 4	Ms. Richards	
1	Looking for a few PC's for classroom use. Keep me in mind if a company is excessing good usable working PC's.	
2	Paint coat room used for 3rd and 4th grade	
Grade 5	Mrs. Loffler	
Grade 6	Mrs. McDonough	

Grade 7	Mrs. Taylor	
Grade 8	Ms. Wichrowski	
	1	The white dry erase boards for the 8th-grade classroom need to be installed.
		Complete 111/08